



A Plum Creek Products Company

Since 1946

March 26, 2020

RE: Social Distancing Self-Certification for Businesses

To whom it may concern,

E&C Precast Concrete, Inc. manufactures and delivers precast products for home building, electrical, public works, burial, and utilities contractors. Therefore, we have decided to continue our business operations. We meet or exceed the guidelines.

Here at the facility since the start of the year we have been taking the COVID-19 virus pandemic seriously. Now with the State Executive Order D 2020 013 "Ordering Colorado Employers To Reduce In-Person Workforce By Fifty Percent Due To The Presence Of COVID-19 In The State" and the Public Health Order 20-24, the company will continue to increase our protection and safety guidelines.

In January we ordered extra hand sanitizer, cleaning products, and PPE. In February we added the Center for Disease Control and World Health Organization current policies and procedures to our Safety Handbook. On Friday, March 6, we held a mandatory all hands safety meeting to review and reiterate the importance of these procedures and made them best management practices for daily business operations. We have stepped up cleaning and disinfecting of the office and all department work areas as well as the delivery trucks and vehicles. Several times per day we have been wiping down frequently touched surfaces. We have issued memo updates to all associates, held management meetings outside in the parking lot where we can spread out, and sent a couple associates home as they were not feeling well. We have posted pertinent instructions in departments, breakrooms, and bathrooms.

In addition, last week we donated 400 gratefully received N-95 masks to our local Littleton Adventist Hospital.

We have analyzed our office and work areas for social (physical) distancing. We have implemented office staff working from home to create 50% or less office staffing. We have staggered a few shop associates by using Saturdays and are having department workers rotate their breaks and lunches. Delivery driver helpers are following the truck drivers to jobsites in separate vehicles. Most of the manufacturing departments have large open doors to the outside and workspaces are sizeable and spread out exceeding the six-foot minimum requirement. Jobsite work normally takes place outside. Any home interior jobs have been rescheduled until further notice. We have closed our office to outside customers having them call ahead, pay over the phone, and stay in their trucks while we load them up in the yard. We are asking vendor office visits to communicate via telephone for now.

I certify that this information is true. Please feel free to give me a call if you have any questions.

KLMcGuire

Ms. Kerry McGuire
General Manager